

**CLAYTON-LE-WOODS PARISH COUNCIL**

**MINUTES OF THE ORDINARY PARISH MEETING  
HELD ON MONDAY 16<sup>th</sup> JUNE 2025 AT 7.30PM  
AT THE PARISH COUNCIL COMMUNITY MEETING ROOM/OFFICE  
AT 239A PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY**

**PRESENT:** Councillor Mr M Clifford (Chairman)  
Councillor Mrs M Brown  
Councillor Mr D Clough  
Councillor Mr D Cook  
Councillor Mr S Maddock  
Councillor Mr N Whitham (6)

**In Attendance:** Mrs T D Morris (Clerk/Responsible Financial Officer)

**Members of the Public:** 1

**8946 APOLOGIES**

Apologies were received and accepted for Councillors Ms I Amahwe, A Halliday, Mrs B Ward-Smith, Mrs G Ormston (4).

**8947 DECLARATION OF INTEREST**

Councillor M Clifford as Member of Lancashire Combined Fire Authority, County Councillor for Clayton with Whittle, Chorley Councillor with Responsibility for Open Spaces and Member of the Licensing Committee and Director of Cuerden Valley Trust. Councillor Mr N Whitham Chorley Councillor and Member of the Planning Committee.

**8948 PUBLIC PARTICIPATION**

There was no item indicated.

**8949 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 14<sup>th</sup> APRIL 2025**

It was Resolved to approve the revised minutes of the Ordinary Meeting held on Monday 14<sup>th</sup> April 2025 which were duly signed by the Chairman.

**8950 TO APPROVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON MONDAY 14<sup>th</sup> APRIL 2025**

It was Resolved to approve the minutes of the Annual Meeting held on Monday 14<sup>th</sup> April 2025 which were duly signed by the Chairman.

**ACTION**

**Chairman's Signature**.....



CLW PARISH COUNCIL MINUTES

**8951 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 19<sup>TH</sup> MAY 2025**

It was Resolved to approve the minutes of the Ordinary Meeting held on Monday 19<sup>th</sup> May 2025 subject to the insertion of the following on item **8933 Public Participation**:- “The resident raised the issue of the distribution of the Community Infrastructure Levy and the need for public consultation in various forms.” which were duly signed by the Chairman.

**8952 MATTERS ARISING (CLERK’S REPORT)**

The Clerk gave a verbal report which was received with thanks.

**8953 SUMMER FAIR 2025**

Cllr Mark Clifford informed the Members that the final preparations were ongoing.

It was proposed that the Cllr B Ward Smith be approached to donate her Chairman’s Allowance to Rosemere Cancer Foundation. It was agreed to for the Clerk to approach the Councillor concerned to get permission for the donation.

There was a discussion with the Members regarding the timetable for the days ahead.

The Members were thanked in advance for all their support and it was hoped that there would be a great day ahead for all the community.

**8954 ACCOUNTS FOR PAYMENT**

The Parish Council RESOLVED to approve the following accounts for payments:

**Chairman’s Signature**.....



## CLW PARISH COUNCIL MINUTES

### 1.Payments May/June 2025

| Vouch<br>e   | Code                      | Bank         | Description               | Supplier             | Type | Net             | VAT          | Total           |
|--------------|---------------------------|--------------|---------------------------|----------------------|------|-----------------|--------------|-----------------|
| 50           | Summer Fair               | Virgin Money | Summer Fair               | Royal Princess Parti | Z    | 30.00           |              | 30.00           |
| 51           | Summer Fair               | Virgin Money | Summer Fair               | ProFM                | S    | 209.00          | 41.80        | 250.80          |
| 36           | ICT                       | Natwest Bank | D/D Website/Email Managem | Easy Websites        | S    | 67.10           | 13.42        | 80.52           |
| 39           | Phone                     | Natwest Bank | D/D Phones/Broadband      | O2                   | S    | 36.36           | 7.27         | 43.63           |
| 42           | Phone                     | Virgin Money | D/D Phones/Broadband      | Three Business Sen   | S    | 7.50            | 1.50         | 9.00            |
| 41           | Office Rental             | Virgin Money | S/O Rent/Room Hire        | Red Rose Storage L   | S    | 69.33           | 13.87        | 83.20           |
| 43           | Phone                     | Virgin Money | D/D Phones/Broadband      | BT                   | S    | 49.59           | 9.92         | 59.51           |
| 45           | Bowling Green Lease       | Virgin Money | B/T CLWBG Monthly Rent    | MRE Belbroughton I   | X    | 49.00           |              | 49.00           |
| 48           | Office Rental             | Virgin Money | Office Cleaning           | Gillian Lloyd        | Z    | 72.00           |              | 72.00           |
| 37           | Employee 1                | Virgin Money | S/O Salary                | Employee 01          | E    | 2,156.84        |              | 2,156.84        |
| 38           | Pension Costs             | Natwest Bank | D/D Pension               | LCC Pension Employ   | E    | 899.66          |              | 899.66          |
| 40           | Lengthsmen                | Virgin Money | S/O Salary                | Lengthsmen ME        | E    | 403.20          |              | 403.20          |
| 44           | Lengthsmen                | Virgin Money | S/O Salary                | Lengthsmen CD        | X    | 100.80          |              | 100.80          |
| 46           | Bowling Green General Rep | Virgin Money | CLW Bowling Green Main    | Kevin Bond           | Z    | 118.33          |              | 118.33          |
| 47           | Lengthsmen                | Virgin Money | Salary                    | Employee             | Z    | 252.00          |              | 252.00          |
| 49           | Employee 5                | Virgin Money | Salary                    | Employee 05          | Z    | 621.42          |              | 621.42          |
| <b>Total</b> |                           |              |                           |                      |      | <b>5,142.13</b> | <b>87.78</b> | <b>5,229.91</b> |

The following receipts were noted:

### 2.Receipts May/June 2025

| Vouch<br>e | Code          | Bank         |     | Description      | Supplier              |   | Net    | Total  |
|------------|---------------|--------------|-----|------------------|-----------------------|---|--------|--------|
| 3          | Bank Interest | Natwest Bank | B/T | Bank Interest    | Natwest Bank          | X | 17.35  | 17.35  |
| 7          | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Vintage Ice Cream I   | X | 25.00  | 25.00  |
| 8          | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Northwest Whippy      | X | 50.00  | 50.00  |
| 9          | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Falafel Express       | X | 50.00  | 50.00  |
| 10         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | The Shaka Shack       | Z | 25.00  | 25.00  |
| 11         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Handmade by Heler     | X | 25.00  | 25.00  |
| 12         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Sharon Curzon (Hip    | X | 25.00  | 25.00  |
| 13         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Chris Curzon          | X | 25.00  | 25.00  |
| 14         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | The Box Bar Compa     | Z | 50.00  | 50.00  |
| 15         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Artfully Crafty       | X | 25.00  | 25.00  |
| 16         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Jeni's Brownies       | X | 25.00  | 25.00  |
| 17         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Howarths Cheese       | X | 25.00  | 25.00  |
| 18         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Blind Tiger Inns      | Z | 50.00  | 50.00  |
| 19         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Utility Warehouse     | X | 25.00  | 25.00  |
| 20         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Bella Fior / Soul Spa | X | 25.00  | 25.00  |
| 21         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Tropic                | X | 25.00  | 25.00  |
| 22         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Dalesview Partnersl   | E | 10.00  | 10.00  |
| 23         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Martha's Kitchen      | X | 25.00  | 25.00  |
| 24         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Flying Pig Pizza Con  | X | 50.00  | 50.00  |
| 25         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Mariyam's Food Hl     | X | 25.00  | 25.00  |
| 26         | Summer Fair   | Virgin Money |     | Summer Fair 2025 | Dany's Kitchen        | X | 25.00  | 25.00  |
| Total      |               |              |     |                  |                       |   | 627.35 | 627.35 |

## 8955 PLANNING APPLICATIONS

It was RESOLVED to make no comment on the following applications:

Chairman's Signature.....



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1.Application no: 25/00414/CLPUD Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension Location: 123 Higher Meadow, Clayton-le-Woods, Leyland, PR25 5RP

2.Application no: 25/00423/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Installation of an air source heat pump to rear of property Location: 15 Ryton Place, Clayton-le-Woods, Leyland, PR25 5AZ

3.Application no: 25/00436/DIS Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Application to discharge condition 8 (reasonable avoidance measures), 9 (scheme for biodiversity net gain), 15 (broadband strategy), 16 (employment and skills plan), 18 (written scheme of investigation - archaeology), 19 (construction management plan), 24 (surface water drainage strategy), and 25 (construction surface water management plan) attached to planning permission 25/00225/FULMAJ (Section 73 application to vary conditions 6 (arboricultural details), 14 (approved plans), 17 (noise mitigation scheme) and 23 (drainage strategy) attached to planning permission 22/00576/FULMAJ (Erection of 70no. market and affordable dwellings with associated access, pumping station and open space following demolition of the existing buildings) to alter house types, layout and associated details) Location: Land Bounded By Parkhurst Avenue East Of, Wigan Road, Clayton-le-Woods

4.Application no: 25/00438/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Installation of air source heat pump to rear of property Location: 166 Mendip Road, Clayton-le-Woods, Leyland, PR25 5UQ

5.Application no: 25/00454/MNMA Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Minor non material amendment to planning permission 25/00225/FULMAJ (Section 73 application to vary conditions 6 (arboricultural details), 14 (approved plans), 17 (noise mitigation scheme) and 23 (drainage strategy) attached to planning permission 22/00576/FULMAJ (Erection of 70no. market and affordable dwellings with associated access, pumping station and open space following demolition of the existing buildings) to alter house types, layout and associated details) involving the addition of a sub station, bin collection points and extended bin run, boundary treatment types and change of brick types. Location: Land Bounded By Parkhurst Avenue East Of, Wigan Road, Clayton-le-Woods.

6.Application no: 25/00450/NOT Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Notification of intention to remove and replace 3no. antennas, relocate 3no. antennas onto a new headframe, installation of 1no. GPS node, 1no. ERS rack and 1no. hybrid cabinet with associated

Chairman's Signature.....



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ancillary works thereto Location: Orange PSC, Telecommunication Mast Site LA0246, Greenbank Farm, Wigan Road, Clayton-le-Woods.

7.Application no: 25/00465/TPO Case Officer: Jonathan Henderson Ward: Clayton West And Cuerden Proposal: Application for works to protected trees, Chorley BC TPO 13 (Clayton-le-Woods) 1984. T1 - T5 - Prune back overhanging branches to property boundary. Location: 71 Watkin Road, Clayton-le-Woods, Chorley, PR6 7PU.

8.Application no: 25/00475/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Conversion of existing integral garage to habitable accommodation; bay window to front elevation Location: 26 Darwin Drive, Clayton-le-Woods, Leyland, PR25 5AP.

9.Application no: 25/00514/ADV Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton East, Brindle And Hoghton Proposal: Application for advertisement consent for the display of 1no. Banner Frame, 1no. Banner, 1no. illuminated Subway Box and 2no. Totem Graphics Location: Subway, Clayton Brook Service Station, Preston Road, Clayton-le-Woods, Chorley, PR6 7EJ.

**8956 CORRESPONDENCE**

**Freedom of Information Request**

It was noted that a Freedom of Information Request was received on 30<sup>th</sup> May 2025. It was requested that the Clerk respond to the request in a timely manner.

Clerk

**8957 DATE OF NEXT MEETINGS**

1.The next full parish council meeting is scheduled to be held on Monday 21<sup>st</sup> July 2025 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Chairman's Signature.....